



# Asthma Policy

## Skylark Federation

This policy was adopted on 24<sup>th</sup> September 2026  
This policy is due for review in September 2027



## Asthma Policy

At the Skylark Federation we recognise that asthma is a widespread, serious but controllable condition affecting many children. Our schools positively welcome all children with asthma. We encourage pupils with asthma to achieve their potential in all aspects of school life by having a clear policy that is understood by the schools' staff and pupils. Supply teachers, sports coaches (and other extra-curricular providers, as appropriate), and new staff are also made aware of the policy.

Children can experience varying signs and symptoms of an asthma attack which may include:

- Persistent cough
- A wheezing sound coming from the chest (when at rest)
- Being unusually quiet
- The child complains of shortness of breath at rest, feeling tight in the chest (which younger children may describe as a tummy ache)
- Difficulty in breathing (fast and deep respiration)
- Nasal flaring
- Being unable to complete sentences
- Appearing exhausted

Immediate access to reliever medicines is essential. Within each Skylark school, the reliever inhalers are kept in the classrooms with easy access. All inhalers must be provided in their original packaging with the pharmacy dispensing label clearly visible. A spacer must be provided, suitable for the child's age. The spacer should be replaced annually and will be regularly cleaned by school staff and stored in a non-plastic container. It is the parent/carer's responsibility to ensure that their child has a pump in school. Use of asthma inhalers is recorded via our paper-based medicine administration system. Families are informed when their child has used their inhaler in school by email.

We hold an asthma inhaler and spacer on site for emergency use. This is held in the school office. Written parental consent must be in place for this to be used by pupils. Emergency school inhalers will be administered by staff trained in medicine administration. Their use will be recorded, and families will be informed by email.

[Guidance on the use of emergency salbutamol inhalers in schools \(publishing.service.gov.uk\)](https://www.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/614422/guidance-on-the-use-of-emergency-salbutamol-inhalers-in-schools.pdf)

All Skylark staff have completed Asthma Tier 1 training and are able to administer inhalers. All Skylark staff will support children to take their own medicines independently when they need to, and as agreed with parents in their Individual Healthcare Plan (if required).

In an emergency (unexpected asthma attack), Skylark staff are required to act as any reasonable prudent person would. This may include administering emergency medicine. Staff will:

- Keep calm-do not panic
- Send for a qualified first aider-do not move the child
- Make sure that the specific directions of the reliever inhaler are followed

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- Loosen clothing
- Reassure the pupil.

If there is no immediate improvement during an attack, continue to follow instructions of the reliever inhaler until symptoms improve.

### **CALL 999 if:**

- The pupil's lips turn blue
- If you are in any doubt about the child's condition.

When a child joins a Skylark school, parents/carers are asked if their child has any medical conditions including asthma on their enrolment form. Our parent communications and information system (Arbor), can be updated with real time updates; if a medical diagnosis has been sought and agreed by a doctor, a parent/carer should ensure they update the school and their child's Arbor account.

At our schools every child with asthma has an Individual Healthcare Plan. Parents/carers are asked to complete these with appropriate Skylark staff. From this information, the school keeps its asthma register. This is available for all staff to see. Parents/carers are asked to update this information annually or as required. It is the responsibility of the parent/carer to ensure that any changes to their child's asthma medication or administration of this are updated.

Taking part in sports, games, trips, and other physical activities is an essential part of school life for all pupils. All teachers know which children in their class have asthma. All sports coaches/PE staff are aware of which pupils have asthma from the school's asthma register. Any off-site activity must include the child's asthma kit.

Children with asthma are encouraged to participate fully in all PE lessons. Teachers will remind children whose asthma is triggered by exercise when they need to take their reliever inhaler; this might be before the active session. Their reliever inhaler will be taken with them to the room/area where the physical activity will take place and they will be able to use it if necessary.

The schools do all that they can to ensure that the school environment is favourable to children with asthma. The Skylark Federation has a definitive no smoking policy. The schools limit the use of any chemicals or aerosols. If at any time a particular fume is causing a child with asthma discomfort, they will be allowed to leave the room until the air clears.

If a child is missing a lot of time at school or is nearly always tired because their asthma is disturbing their sleep at night, the class teacher will initially talk to the parent/carer to work out how to prevent their child from falling behind. The schools recognise that it is possible for children with asthma to have special educational needs in addition to their asthma. The schools are aware that there may be safeguarding concerns if a child's asthma medication is out of date or unavailable.

The First Aid Lead is responsible for updating the asthma register and checking the expiration dates of pupils' asthma medication.